



# City of White Salmon

## 2024 Lodging Tax Grant Application

<b>About the Organization</b>	
Organization Name:	
Address:	
Phone:	Email:
Contact Person:	Title:
Project Name:	Project Dates:
Please list the names and titles of Board Members (if applicable):	
Has this organization received Lodging (Hotel/Motel) tax funding in the past:    Yes    No	
If so, for which years and project name:	
Are you a nonprofit organization exempt from taxation under IRS 501(c)(3) code?    Yes    No	
(Nonprofit status not required for application)	
<b>Request for Funding</b>	
Description of Activity, event schedule and amounts requested (please attached additional paper if more space is required):	
Total Project Cost	Total Amount Requested
Submit Excel Budget Spreadsheet in addition to this application	
<b>Projected Tourism Benefits</b>	
Expected number of participant/spectators:	

Expected number of out-of-town participants/spectators (traveling more than 50 miles or staying overnight):		
Expected number of room nights generated:		
Explain how your organization will collect and verify the above information (i.e. surveys, registration, hotels, etc.)		
Explain how this project meets the guidelines and criteria for lodging (hotel/motel) tax funding.		
Describe the advertising method by name and location of service (if applicable):		
Provide a budget for the project you are requesting funding for (see Excel Budget Spreadsheet).		
You may use additional sheets of paper if necessary, to complete this application. You may also attach any additional information about your organization or project you think is relevant to this application.		
I understand the Washington State Limitations placed on use of Lodging (Hotel/Motel) Tax funds and certify the requested funds will be use only for the purposes described in this application or as approved by the City Council. I understand use of the funds is subject to audit by the State of Washington and/or the City of White Salmon. I further understand that the printed and hard-copy verification of advertising publication is required for release of funds and there will be no advance payments. All recipients will be required to note on any advertising material the "tourism support provided by the City of White Salmon lodging tax funds" or the event will not be funded. All funds granted are to be used by the end of the City's fiscal year, which ends December 31, and there will be no carry over. I agree to perform the required evaluation after the event/project is over to determine actual room stays generated by this event/project as required by state law (RCW 67.28) prior to reimbursement of costs.		
Name:	Title:	Date:
Signature:		